

# 9 FAM PART IV Appendix C, INDONESIA

(TL:VISA-301; 07-30-2001)

## RECIPROCITY

(TL:VISA-301; 07-30-2001)

| Class    | Fee       | No. Applications | Validity Period |
|----------|-----------|------------------|-----------------|
| A-1      | NONE      | MULTIPLE         | 24 MONTHS       |
| A-2      | NONE      | MULTIPLE         | 24 MONTHS       |
| A-3 [1]  | NONE      | MULTIPLE         | 12 MONTHS       |
| B-1      | NONE      | MULTIPLE         | 60 MONTHS       |
| B-2      | NONE      | MULTIPLE         | 60 MONTHS       |
| B-1/B-2  | NONE      | MULTIPLE         | 60 MONTHS       |
| C-1      | NONE      | MULTIPLE         | 48 MONTHS       |
| C-1/D    | NONE      | MULTIPLE         | 48 MONTHS       |
| C-2      | NONE      | MULTIPLE         | 3 MONTHS        |
| C-3      | NONE      | MULTIPLE         | 12 MONTHS       |
| D        | NONE      | MULTIPLE         | 48 MONTHS       |
| E-1 [2]  | NO TREATY | N/A              | N/A             |
| E-2 [2]  | NO TREATY | N/A              | N/A             |
| F-1      | NONE      | MULTIPLE         | 60 MONTHS       |
| F-2      | NONE      | MULTIPLE         | 60 MONTHS       |
| G-1      | NONE      | MULTIPLE         | 12 MONTHS       |
| G-2      | NONE      | MULTIPLE         | 12 MONTHS       |
| G-3      | NONE      | MULTIPLE         | 12 MONTHS       |
| G-4      | NONE      | MULTIPLE         | 12 MONTHS       |
| G-5 [1]  | NONE      | MULTIPLE         | 12 MONTHS       |
| H-1B     | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| H-1C     | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| H-2A     | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| H-2B     | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| H-3      | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| H-4      | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| I        | NONE      | ONE              | 6 MONTHS        |
| J-1 [4]  | NONE      | MULTIPLE         | 12 MONTHS       |
| J-2 [4]  | NONE      | MULTIPLE         | 12 MONTHS       |
| K-1      | NONE      | ONE              | 6 MONTHS        |
| K-2      | NONE      | ONE              | 6 MONTHS        |
| K-3      | NONE      | MULTIPLE         | 120 MONTHS      |
| K-4      | NONE      | MULTIPLE         | 120 MONTHS      |
| L-1      | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| L-2      | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| M-1      | NONE      | MULTIPLE         | 12 MONTHS       |
| M-2      | NONE      | MULTIPLE         | 12 MONTHS       |
| N-8      | NONE      | MULTIPLE         | 12 MONTHS       |
| N-9      | NONE      | MULTIPLE         | 12 MONTHS       |
| NATO 1-7 | N/A       | MULTIPLE         | N/A             |
| O-1      | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| O-2      | NONE      | MULTIPLE         | 12 MONTHS [3]   |
| O-3      | NONE      | MULTIPLE         | 12 MONTHS [3]   |

|         |      |          |                |
|---------|------|----------|----------------|
| P-1     | NONE | MULTIPLE | 12 MONTHS [3]  |
| P-2     | NONE | MULTIPLE | 12 MONTHS [3]  |
| P-3     | NONE | MULTIPLE | 12 MONTHS [3]  |
| P-4     | NONE | MULTIPLE | 12 MONTHS [3]  |
| Q-1 [6] | NONE | MULTIPLE | 12 MONTHS [3]  |
| R-1     | NONE | MULTIPLE | 12 MONTHS      |
| R-2     | NONE | MULTIPLE | 12 MONTHS      |
| S-5 [7] | NONE | ONE      | 1 MONTH        |
| S-6 [7] | NONE | ONE      | 1 MONTH        |
| S-7 [7] | NONE | ONE      | 1 MONTH        |
| TD [5]  | N/A  | N/A      | N/A            |
| TN [5]  | N/A  | N/A      | N/A            |
| V-1     | NONE | MULTIPLE | 120 MONTHS     |
| V-2     | NONE | MULTIPLE | 120 MONTHS [8] |
| V-3     | NONE | MULTIPLE | 120 MONTHS [8] |

## **SPECIAL CLEARANCE AND ISSUANCE PROCEDURES**

*(TL:VISA-228; 01-09-2001)*

None.

## **DOCUMENTS AND RECORDS**

### **Police Record**

*(TL:VISA-92; 9-29-95)*

Unavailable.

### **Prison Record**

*(TL:VISA-92; 09-29-1995)*

Available. Prison records for persons residing in Indonesia sentenced to prison terms of more than one year may be obtained from the Fingerprint Division (Direktorat Jenderal Bina Tuna Warta), Department of Justice, Jalan Veteran 121, Jakarta, Indonesia. For applicants sentenced to prison terms of less than one year, records may be obtained from the warden of the prison where the imprisonment occurred.

## **Military Record and Discharge**

*(TL:VISA-92; 09-29-1995)*

Available. Armed Forces records (including Police Force) for Indonesian citizens no longer in the military service are available. For those serving since 1950 with the rank of lieutenant and higher, records are issued by the General Personnel Office (Dan Jen Induk Personil) for either the Indonesian Army, Air Force, Navy and Marines, or the Police, in Jakarta. Records are not available for either enlisted personnel or officers who served before 1950. If required, however, the person concerned can execute an affidavit before the Bupati or Camat (under the jurisdiction of the Ministry of Home Affairs). The affidavit must be verified and approved by the proper authorities of the Minister of Defense in Jakarta or the concerned Central Personnel Office.

The military records of Dutch nationals and citizens formerly or presently residing in Indonesia ("the Uittreksel uit het Stamboek and de straflijst") can be obtained gratis only from The Hague, the Netherlands. The records of persons who had served in the "KL" (army and air force) are obtained from the Ministry of Admiralty, and those who had served in the "KNIL" from the Military Affairs Section of the Ministry of Union and Overseas Affairs.

## **Birth Certificate**

*(TL:VISA-228; 01-09-2001)*

Available. A birth certificate (Akte Kelahiran) may be obtained from the Civil Registry office (Kantor Catatan Sipil) at the place within whose jurisdiction the birth took place. This certificate is available upon request throughout Indonesia.

## **Marriage Certificate**

*(TL:VISA-92; 09-29-1995)*

Available. A marriage certificate (Akte Perkawinan or Surat Nikah) is issued by the following offices for the following population groups: 1) Moslem - the Kantor Urusan Agama (KUA - Office of Religious Affairs); 2) all other religions - a solemnization certificate must first be recorded with the Civil Registry office (Kantor Catatan Sipil). Please note that the marriage is considered legally valid from the date of recording, not the date of solemnization.

## **Divorce Record**

*(TL:VISA-92; 09-29-1995)*

Available. Moslems of all nationalities may obtain a divorce decree (Surat Talak) from the Kantor Urusan Agama (KUA - Office of Religious Affairs) within whose jurisdiction the divorce (talak) took place. Members of other religious groups may obtain a divorce certificate from the Civil Registry office (Kantor Catatan Sipil) at the place within whose jurisdiction the divorce took place.

## **Death Certificate**

*(TL:VISA-92; 09-29-1995)*

Available. A death certificate (Akte Kematian) may be obtained from the Civil Registry office (Kantor Catatan Sipil) at the place within whose jurisdiction the death took place. This certificate is issued for Indonesian citizens as well as foreign nationals.

## **Passports - Information on Travel Documents**

*(TL:VISA-228; 01-09-2001)*

An Indonesian passport is currently valid for five years and cannot be extended.

In September 1994, the Government of Indonesia changed the format of its "travel document in lieu of a passport" or "surat perjalanan laksana paspor". This document is now a passport type booklet consisting of sixteen pages with the bearer's photo and biographic data appearing on page one. It is light green in color with gold embossed writing. This document may be valid for a period of up to two years and can be considered a passport for visa issuing purposes. This document is usually issued to Indonesians who are going abroad to work, often as domestic employees or laborers. It may also be issued to persons who lose their passports abroad or in lieu of passports by immigration officers in remote areas of Indonesia, which are temporarily out of regular passport booklets. All previous versions of the "surat perjalanan laksana paspor" are considered no longer valid.

There is also a travel document entitled "Paspor Untuk Orang Asing" (passport for alien) issued to a stateless permanent resident of Indonesia. This document is usually valid for one year, (although it may be issued valid for two years in certain cases, e.g. students) and may not be extended outside Indonesia. It is often endorsed good for travel to certain countries only.

## VISA ISSUING POSTS

(TL:VISA-228; 01-09-2001)

Jakarta (Java) (E) All Categories  
Address:  
Unit 8129  
FPO AP 96520-8129  
Surabaya (Java) (CG) NIV Only  
Address:  
Amconsul (Surabaya)  
Box 1  
APO AP 96520-4200

## GEOGRAPHIC AREAS SERVED

(TL:VISA-228; 01-09-2001)

Jakarta processes immigrant visas for all of Indonesia. The following applies to NIV applications:

| AREA                                     | POST     |
|--|----------|
| Aceh                                     | Jakarta  |
| Bali                                     | Surabaya |
| Bengkulu                                 | Jakarta  |
| Jakarta-Raya                             | Jakarta  |
| Jambi                                    | Jakarta  |
| Jawa Barat (West Java)                   | Jakarta  |
| Jawa Tengah (Central Java)               | Surabaya |
| Jawa Timur (East Java)                   | Surabaya |
| Irian Jaya (West Irian)                  | Jakarta  |
| Kalimantan Barat (West Kalimantan)       | Jakarta  |
| Kalimantan Selatan (South Kalimantan)    | Jakarta  |
| Kalimantan Tengah (Central Kalimantan)   | Jakarta  |
| Kalimantan Timur (East Kalimantan)       | Jakarta  |
| Lampung                                  | Jakarta  |
| Maluku (Moluccas)                        | Surabaya |
| Nusa Tenggara Barat (West Nusa Tenggara) | Surabaya |
| Nusa Tenggara Timur (East Nusa Tenggara) | Surabaya |
| Riau                                     | Jakarta  |
| Sulawesi Selatan (South Sulawesi)        | Surabaya |
| Sulawesi Tengah (Central                 |          |

|  |          |
|--|----------|
| Sulawesi)                              | Surabaya |
| Sulawesi Tenggara (Southeast Sulawesi) | Surabaya |
| Sulawesi Utara (North Sulawesi)        | Surabaya |
| Sumatera Barat (West Sumatra)          | Jakarta  |
| Sumatera Selatan (South Sumatra)       | Jakarta  |
| Sumatera Utara (North Sumatra)         | Jakarta  |
| Timor Timur (East Timor)               | Jakarta  |
| Yogyakarta                             | Surabaya |